# Eatons Hill State School Music Program

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Welcome!

Welcome to the Eatons Hill Instrumental Music Program!

The Queensland Instrumental Program is the envy of not only the rest of Australia, but indeed the world.

Each week instrumental teachers visit our school to take half-hour lessons with small groups of musicians and to conduct ensemble rehearsals before school. The program gives students the opportunity to learn to play an instrument and to develop individual and ensemble skills.

Their progress is then monitored, and they are invited to join an ensemble when their skills reach a suitable standard. The Senior Concert Band and the Senior and Junior String Ensembles make regular public performances which are equally enjoyable for both audiences and participants. During the year, students also have the opportunity to participate in music day camps where the emphasis is upon improving their skills and motivating learning. In Term 2 a Junior Concert Band of 1st year woodwind, brass & percussion students is formed and the 1st year Beginner String Students join the Junior String Ensemble.

Initial enrolment in the program is for a minimum period of one year. Students are not generally allowed to leave the program unless there are special circumstances, which have been discussed with the Principal (or Deputy), the Instrumental Music Instructor and the Instrumental Music Coordinator. To be fair to the many children who wish to be part of the program, we rarely allow students two attempts on different instruments.

We trust that your future involvement will bring much pleasure to both of you, and a lifetime of musical enjoyment.
Aims of the Program

To provide an opportunity for the musical development of students through instrumental instruction on a group basis.

To teach students playing skills and musical literacy knowledge needed to learn a Brass, Stringed, Woodwind or Percussion instrument.

To provide ensemble experience for students, to develop and enhance group performance skills through school and community performances.

To add an extra dimension to the school’s music program.
# Music Staff

<table>
<thead>
<tr>
<th>Instrument</th>
<th>Coordinator</th>
<th>Instrumental Music Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strings</td>
<td>Mrs. Melinda Munchow</td>
<td>Mr. George Stylianou</td>
</tr>
<tr>
<td>Woodwind</td>
<td>Mr. John Nagy</td>
<td></td>
</tr>
<tr>
<td>Brass and Percussion</td>
<td>Mr. Tim Lefever</td>
<td></td>
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<tr>
<td>Classroom Music Specialist</td>
<td>Mrs. Kim Podlich</td>
<td></td>
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<tr>
<td>Classroom Music Specialist</td>
<td>Mrs. Debbie O’Shea</td>
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</tbody>
</table>
Maddness

Maddness is a Sub-Committee of the P & C Association and meets monthly.

Maddness Aims:

♫ Provide a passionate team to support and promote Arts Education
♫ Co-ordinate with teachers and assist with EHSS performing arts events.
♫ Fund raising.
♫ Acquisition of instruments and equipment.

Maddness Facts:

♫ Meetings are brief (Held 7pm-8pm usually on the first Tuesday of each month).
♫ Annual General Meeting (AGM) held in March. (All positions declared open at this time).

To join the Maddness committee please join us at our next meeting or contact Debbie O’Shea, the Instrumental Music Coordinator, via e-mail on musicadmin@eq.edu.au or one of the Instrumental Music Instructors.
Cultural Captains

2014 Cultural Captains
(L – R: Stephanie McBean, Zoe Quinn, Will Higgins & Kelsey Frith)

Student Selection
Each year two students are chosen to occupy the position of Cultural Captain through our Senior Leaders Program.

Choice is based on the following criteria:

♫ Students must be involved in the instrumental music program.
♫ Students need to demonstrate enthusiasm in the music program primarily, but also in all other areas of school.
♫ Students need to have public speaking abilities.
♫ Students need to show ability to connect with and relate to students and staff.
♫ Students need to be reliable, responsible and self-motivated.
♫ Students must have shown a commitment to practising and maintaining skill on their instrument.
♫ Students must have a secure record of attendance to lessons, rehearsals and Performances.

Responsibilities include:

♫ Meeting with the music teacher once a week during a lunch break
♫ Giving regular messages on Gathering regarding Instrumental Music notices
♫ Collecting and delivering notices to classrooms
♫ Being at morning rehearsals early to help set up e.g. Senior Concert Band, Junior Concert Band and String Ensemble
♫ Maintaining the instrument storeroom
♫ Public speaking opportunities – these will arise throughout the year. Students may be required to introduce, give a vote of thanks or offer other small speeches
**Instrumental Music Program**

**Process of Selection**

Students must pass through each step to be invited participate in the Instrumental Music Program

1. **Music Teacher**: Discussion with students regarding the instrumental program. (What are the expectations? What are the characteristics of and information on instruments? Which instruments are available?) List of interested students devised through student expression of interest.

2. **Application for Inclusion**: *All year 2 and 3 students* receive a note for parents/carers to read, consider and return. This will indicate that, should their child be successful, they wish their child to be a part of the instrumental music program the following year and that they are prepared to provide ongoing support for their child. **The tear off section at the bottom of the page must be returned before progression to the next step.**

3. **Standardised Test**: All students from years 2 and 4 will undertake a standardised test in classroom music. This acts as an aid for classroom and instrumental music teachers in evaluating aptitudes of each student and identifying students who could benefit from group instrumental instruction.

4. **Classroom teacher feedback**: Teachers interviewed on student behaviour and demonstration of the school virtues, progress in general class work, perseverance and level of enthusiasm and fine motor skills.

5. **Auditions and Selection**: Students are selected for auditions with the instrumental music instructors from a short list formed from the standardised test, classroom music results, classroom teacher feedback and application note. If students are successful in their audition and selected for inclusion in the instrumental program, parents will be notified and invited to the Instrumental Parent Information Evening in Term 4.

6. **Parent Information Evening**: This evening will be held in Term 3. Parents will receive specific information regarding their child’s instrumental music education, the Instrumental Handbook and forms for inclusion in the program and hiring an instrument (if necessary).

7. **Sign Up**: Forms submitted and levy paid ready to begin tuition the next year.
Instruments and Loans

<table>
<thead>
<tr>
<th>Instruments for Loan</th>
<th>Period of Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Violin, Viola, Cello, Flute, Clarinet, Alto Saxophone, Trumpet, Trombone</td>
<td>One school year</td>
</tr>
<tr>
<td>Double Bass, Tenor Saxophone, Bass Clarinet, Euphonium, French Horn</td>
<td>As long as the child remains in the program</td>
</tr>
<tr>
<td>Percussion students use the school’s equipment for lessons but need to purchase some equipment for home practice (see appendix for Instrument Requirements)</td>
<td></td>
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</table>

Instrument Hire

Students wishing to hire an instrument will be required to complete an INSTRUMENT LOAN AGREEMENT FORM and ensure that a parent signs it. Musical Instruments are hired to students for $70 per year. This fee goes towards routine maintenance and repair and replacement costs and is paid to the office.

Students are expected to bring their instrument to school on lesson and ensemble rehearsal days only. The school cannot guarantee secure overnight storage. Parents and students renting school-owned instruments should have their instruments included on the family Home Contents Insurance Policy. Some music stores are also able to offer insurance schemes.

The instructors will check the school-owned instruments at the end of the year and either send them for repair, store them or allow them to be loaned for the holiday period. Instruments are not to be stored outside in any weather. If students are to bring their instrument to school on a rainy day, please cover the case with a "Glad Bag" for extra protection.
Maintenance of Instruments

Students should ensure that they care for the instrument they hire. A regular care and maintenance program should be undertaken. If students have not been shown how to service their instrument, they should ask their teacher’s advice. Damage resulting from carelessness and lack of maintenance is the student’s responsibility. Repairs on departmental instruments through normal wear and tear can be facilitated through the school. Please do not attempt to repair a school instrument yourself. A qualified instrument technician must complete repairs to instruments.

Then instrumental teacher will inspect any wear or damage and advise an appropriate course of action.

Replacement of consumable components of the instrument, such as strings, reeds etc, are the responsibility of parents.

The school instruments are provided to students in ‘good working order’ and at the end of the year the instruments must be returned in the same condition. School instruments that are not being satisfactorily maintained or safely stored will be reallocated to other instrumental music students.
**Tuition**

Students will receive one half-hour lesson per week in a small group (four to six students). This lesson will take place during school time and is free of charge.

*It is an Education Queensland policy that any student having lessons in a State School must join a school-based ensemble when the instructor deems the child to be of a particular standard.* Students are expected to be punctual at all times to both lessons and ensemble rehearsals. Instrumental lessons take precedence over other school activities.

Each student will be asked to complete a Home Practice Record to be presented to the instructor at each lesson. Each student must bring a pencil, eraser, instrument and tutor book to each lesson. Students are able to check their lesson times which are displayed in the Music Room on the Instrumental Music Board. The instrumental teachers also provide the classroom teachers with a copy of the timetables.

**Student Commitment**

Students must attend all lessons and rehearsals for a minimum period of one year. Practice must include work set by individual teachers and orchestral/band parts set by Instructors. Ensembles and bands depend heavily on the participation of EVERY member at ALL performances and rehearsals (for those students who are in the Senior Concert Band, Junior Concert Band, Senior String Ensemble or Junior String Ensemble). It is recommended that beginning students practice for 15 minutes per day, 5 days a week, and more advanced students 30 minutes per day, 5 days a week.

Please see appendix for the *Contract of Commitment*

**Parents Supporting Students**

It is important for parents to show interest in their child's musical endeavours. Here are a few hints:

♫ Help your child schedule practice time every day.
♫ Listen to your child practice, create an informal weekly concert.
♫ Be positive and encourage them to be persistent with practice.
♫ Support them in attending ALL lessons, rehearsals and performances.
♫ Ensure they have the correct supplies needed to maintain their instrument correctly.

Please see appendix for the *Contract of Commitment*
**Termination of Tuition**

Please note that commitment to the program is for one school year, then on a year-by-year basis. **It is expected that the student will continue through to year 6.** Perseverance is one of the benefits of learning an instrument and we actively encourage this. However, when signs appear that a student is not suited to an instrument, or is not maintaining progress with the rest of the group, then the instructor will inform the coordinator. Parents/Caregivers will then be contacted.

**Performance Uniforms**

We are currently reviewing our Music Performance Uniform. A separate parent letter will be issued next term (Term 4 2014) providing details as to what students will be required to wear for Instrumental Music and Choral Groups.
Public Performances

It is an Education Queensland policy that any student having lessons in a State School must join a school-based ensemble when the instructor deems the child is of a particular standard.

From time to time, ensembles will perform in public. Examples of venues and events include local retirement villages, churches and nursing homes, Eatons Hill School and Community events.

Sheet Music & Folders

Each student will be given a music folder in order to keep their ensemble music and tutor book tidy and in good order. If this is lost or damaged, the student will be expected to replace this at their own expense. The folders will be available through the uniform shop.

Music Camps

Instrumental Music Camps (Junior and Senior) are organised to provide musically enriching experiences for students. Eatons Hill State School combines with Albany Creek State School and Albany Hills State School for 3 days (days only – no overnight stays) of hard work, fun, food and a rewarding concert for parents and students at the end. There are some costs involved in these camps to cover expenses for visiting tutors, music and other items.

It is expected that ALL students in the Instrumental Music Program will attend the music camps.
Instrumental Music Expenses

The instrumental music charges for 2015 ($55.00 music fee and $70.00 instrument hire fee) go towards the following expenses:

- Instrument maintenance (repair and replacement).
- Purchase of ensemble sheet music (approx. $200 for one piece).
- Additional music equipment – e.g. Music stands
- Music folders

All students in the instrumental program will be charged this fee.

N.B. Because the student is expected to remain in the program for a full school year, these fees are NOT refundable if the student withdraws from the program before the end of the year.

Additional Costs for Each Student

- Tuition Books (approx. $20 - $30)
- Accessories (e.g. reeds, strings, cleaning cloths)
- Music Stand – essential for home practice and music camps
- Music Camps
- Bus fees for some performances
- A variety of events
Student: ___________________________ Year level in 2015: __________

In 2015, my child will be part of: (please tick all the boxes that apply – but no more than one in each group)

☐ The STRINGS program...
  ☐ beginning to learn a string instrument (1st year of learning)
  ☐ continuing to learn an instrument, and part of Junior String Ensemble (2nd year of learning)
  ☐ continuing to learn an instrument, and part of Senior String Ensemble (3rd year and above)

☐ The WOODWIND / BRASS / PERCUSSION program...
  ☐ beginning to learn a concert band instrument (1st year of learning)
  ☐ continuing to learn an instrument, and part of Senior Concert Band (2nd year and above)

Instrumental Music Charge

INSTRUMENTAL MUSIC Charge $55

(Covers music purchase for ensembles, copying, trophies/awards, some local excursions, additional music support and other expenses)

Instrument Hire

The hiring of an instrument from the school is not required if the student has his or her own instrument.

SCHOOL INSTRUMENT HIRE CHARGE (1 Year) $70

TOTAL $___________

Payment Method: Credit Card/Eftpos/Cheque/Cash

CREDIT CARD PAYMENT FORM - Payment for instrumental Music Charges

Name (on card) _________________________________________________________________

Credit Card No: __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __

Card Expiry Date: ____/____ Amount: $______________

Daytime Ph No:_______________________________________________________________

Childs Name:_______________________________________________________________

Class:__________

Card Type:MasterCard/Visa/Other___________________________________________

Signature:__________________________________________
Appendices

Instrument Requirements

♫ Stringed Instruments
♫ Woodwind Instruments
♫ Brass Instruments
♫ Percussion

Instrumental Music Program

♫ Contract of Commitment
♫ Student/Parent Information Sheet
♫ Loan Agreement Information
♫ One Year Loan Agreement Form
♫ Participation Concern
Stringed Instruments
Violin, Viola, Cello, Double Bass

VIOLIN
- Tutor Book - “Essential Elements 2000” with CD (for violin)
- Rosin
- Spare set of strings
- Dust cloth
- Johnson or Kun shoulder rest
- Music stand (for home practice and camps)

VIOLA
- Tutor Book - “Essential Elements 2000” with CD (for viola)
- Rosin
- Spare set of strings
- Dust cloth
- Johnson or Kun shoulder rest
- Music stand (for home practice and camps)

CELLO
- Tutor Book - “Essential Elements 2000” with CD (for cello)
- Rosin
- Spare strings – A and D string
- Dust cloth
- Cello Stopper (from 2nd year of learning)
- Music stand (for home practice and camps)

DOUBLE BASS
- Tutor Book - “Essential Elements 2000” with CD (for double bass)
- Rosin – specifically for Double Bass
- Dust cloth
- Music stand (for home practice and camps)
Woodwind Instruments
Flute, Clarinet, Bass Clarinet, Saxophone

FLUTE
- Tutor Book – “Standard of Excellence Book 1” (for Flute)
- Flannelette Cleaning Cloth
- Music stand (for home practice and camps)

CLARINET
- Tutor Book – “Standard of Excellence Book 1” (for Clarinet)
- Cleaning Swab
- Cork grease (preferably in “chapstick” form)
- 4 x size 1½ reeds for Bb Clarinet plus reed guards (to hold 4 reeds)
- Music stand (for home practice and camps)

BASS CLARINET
- Tutor Book – “Standard of Excellence Book 1” (for Bass Clarinet)
- Cleaning Swab
- Cork grease (preferably in “chapstick” form)
- 4 x size 2 reeds for Bass Clarinet plus reed guards (to hold 4 reeds)
- Music stand (for home practice and camps)

SAXOPHONE – ALTO & TENOR
- Tutor Book – “Standard of Excellence Book 1” (for Alto/Tenor Saxophone)
- Cleaning Swab (to clean neck piece)
- Cork grease (preferably in “chapstick” form)
- 4 x size 2 reeds for Alto/Tenor Saxophone plus reed guards (to hold 4 reeds)
- Padded saxophone neck strap or harness (optional)
- Music stand (for home practice and camps)
**TRUMPET**
- Tutor Book – “Standard of Excellence Book 1” (for Trumpet)
- Two soft cotton cloths
- Cleaning Kit for Trumpet
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)

**TROMBONE**
- Tutor Book – “Standard of Excellence Book 1” (for Trombone)
- Two soft cotton cloths
- Cleaning Kit for Trombone
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)

**FRENCH HORN**
- Tutor Book – “Standard of Excellence Book 1” (for French Horn)
- Two soft cotton cloths
- Cleaning Kit for French Horn
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)

**EUPHONIUM / TUBA**
- Tutor Book – “Standard of Excellence Book 1” (for Euphonium/Tuba)
- Two soft cotton cloths
- Cleaning Kit for Euphonium / Tuba
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)
Instrumental Music Recruitment for Beginners
Instrument Requirements

Percussion

- Tutor Book – “Standard of Excellence Book 1” (for Drums & Mallet Percussion)
- Drumsticks – size 5A (Vic Frith, Linko or Pro Mark)
- One pair Dovey hard plastic mallets
- Billy Hyde Natural Rebound Pad and Stand (for home use)
- Stick bag
- Glockenspiel with Carry Bag (Linko 25 bars)
- Music stand (for home practice and camps)
This contract needs to be read and signed by the student and his/her parent/caregiver before acceptance into the program is finalised.

Name of student: ______________________________ Yr Level (when lessons start) ______

Expectations of students:
1. I will care for and maintain my instrument
2. I will attend all lessons for a minimum of one year
3. I will practice at least 15 mins (beginners) and 30 mins (2nd yr and above) per day, 5 days a week
4. I will bring all my equipment (tutor book, music folder and instrument), and arrive on time, to all lessons and rehearsals
5. I will become a member of the Concert Band or String Ensemble when I have reached the required standard
6. I will attend all Concert Band/String Ensemble rehearsal, performances, concerts & camps

Student’s signature: _________________________________ Date: ______________

Parent Responsibilities:
1. I will show an interest in, support & encourage my child's instrumental progress
2. I will provide a suitable time and place for my child to practice
3. I will supervise and encourage regular, good practice habits and sign my child’s practice record chart each week
4. I will pay all music fees associated with participation in the program on-time
5. I will supply instrument accessories such as a music stand for practice, tutor book, reeds, strings, shoulder rests, etc. by the first week of school for my child to commence lessons, and replace these as needed.
6. I will keep the instrument in good repair and provide my child with a safe place to keep it
7. I will return any instrument in need of repair to the school
8. I will immediately report to the school any loss or damage of the instrument on loan
9. I agree to accept financial responsibility for loss of or damage to the instrument while on loan from the school
10. I agree to buy my child his/her own instrument to enter the program, if no instrument is available, or after the initial loan period of one year (except for large, expensive instruments)
11. I will ensure that my child attends all lessons, rehearsals, performances, concerts and camps.
12. I agree to provide my child with the correct performance uniform for Concert Band and String Ensemble.

I understand that if my child withdraws from the program before the end of the year, NO fees will be refunded. If difficulties arise, I will discuss these with either the Instrumental Teacher or the Instrumental Music Coordinator (Mrs Debbie O’Shea)

I have read the above expectations of this Contract of Commitment and agree to abide by them.

Parent/Caregiver’s Name: __________________________ Sign ______________ Date __________
Instrumental Music Program

Student/Parent Information Sheet

Student Name: _____________________________________________________

Parent/Caregiver Name/s: ____________________________________________

Contact Number/s: __________________________________________________

Email Address: _____________________________________________________

Would you like to join MADDNESS – Performing Arts Supporters Group – we will add you to our MADDNESS email list

YES Please: [ ]

Madness Aims:
♫ To do fundraising activities for resources for Arts Programs.
♫ To provide volunteers to assist at Arts Events.
♫ To provide support to music teachers and Arts program students.
♫ To facilitate communication about concerns and recommendations to teachers on behalf of Arts students and families.

Madness Facts:
♫ Meetings are brief (Held 7pm-8pm on the first Tuesday of the month)
♫ Annual General Meeting (AGM) held in March. (All positions declared open at this time).

Is there any other way you would like to contribute or support EHSS performing arts program?
Please specify: ______________________________________________________

______________________________________________________________
Dear Parents/Caregivers,

Your child has been allocated the use of a school instrument for one year. This loan is subject to completion of an Instrument Loan Agreement form. Please complete the attached Instrument Loan Agreement form and return it, together with the Instrumental Music Charges 2015 form, so that your child may take their instrument home as soon as possible in the New Year.

As usual, we have had an overwhelming number of requests for places in the school Instrumental Music program. This is a very healthy sign but it does present us with some management difficulties. Therefore, if your child is borrowing a violin, cello, flute, clarinet, saxophone, trombone or trumpet they will have the use of that instrument for one year only, after which you will need to purchase or hire an instrument for them to continue lessons. This process gives more children the opportunity to learn using school instruments, and encourages the growth of school ensembles.

A number of music stores, such as Ellaways and Play Today Music, offer instrument rental/purchase plans. Second hand instruments are also often advertised through the Trading Post (although it is advisable to have these instruments checked prior to purchase) and a Facebook Group – Eatons Hill State School Instrument Sales https://www.facebook.com/groups/1472860502938074/

Please contact our instrumental music teachers through the IM Coordinator Debbie O’Shea if you are unsure of purchasing a new instrument.

Our school has acquired a number of new instruments. This means that we are now able to offer a larger group of beginners the use of school instruments that could otherwise be very expensive. However it also leads to greater on-going maintenance costs for these instruments.

To help cover these maintenance costs, the hire fee for all school instruments will be $70 per year. Please return your Instrumental Music Charges 2015 form no later than Friday October 10th to the office in an envelope with your child’s name, class and “Instrument Hire Fee”.

If you have any questions regarding borrowing school instruments, please feel free to contact the Instrumental Music Coordinator, Debbie O’Shea on doshe5@eq.edu.au or 3264 9222.
# Instrumental Music Program

## One Year Loan Agreement Form

### Description of Instrument

<table>
<thead>
<tr>
<th>Type:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brand:</td>
</tr>
<tr>
<td>Serial No:</td>
</tr>
<tr>
<td>Accessories:</td>
</tr>
</tbody>
</table>

### Student Particulars

| Name of Student: |  
| Year Level: |  
| Address: |  
| Telephone No: |  
| Email: |  

I acknowledge that the above instrument at all times remains the property of Education Queensland and is issued on loan for $70 to the student named above subject to the following conditions:

(a) The instrument should be used only by the student to whom it is lent and by no other person.

(b) Every care and attention should be given to the instrument during the period of the loan.

(c) The instrument is to be returned to the school at the conclusion of the loan in the condition in which it was issued. (This may involve the replacement of broken strings, chipped mouthpieces etc.)

(d) The instrument is returnable upon demand at any time for inspection, repair, adjustment or for any other cause.

(e) Loss or damage of any instrument on loan should be immediately reported to the school.

(f) If, in the opinion of the teacher of the instrument, a student is not carrying out reasonable practice or shows little ability with the instrument, the loan may be terminated.

(g) If a student does not observe school policy on attendance at ensemble rehearsals and performances, the loan may be terminated.

(h) Instruments should be returned by the last Friday in November by all students leaving school at the end of Semester 2. Failure to return the instrument by the due date will incur a penalty of the full cost of replacing the instrument.

(i) Instruments should be included on the home contents insurance policy (Approximate value of your child’s instrument: $___________)

I authorise the student to accept the loan of the instrument described above and I agree to undertake reasonable supervision of its use. I further agree to the conditions of the loan as stated above.

Signature of parent/caregiver: _____________________________ Date: ______________

Parent/caregiver name (please print): ______________________________________________
Dear Parent/Caregiver,

The success of the Instrumental Music Program at EHSS is largely dependent on each student honouring the commitment he/she made upon entering the program. If one or two students fall behind, the progress of the group as a whole suffers. We ask you therefore to please cooperate with our instrumental music teachers in urging your child to accept the responsibility he/she agreed to when joining the program. Students occasionally run into difficulties, which can be solved with a little extra guidance from parents and teachers and a little more effort on the student’s part. If you need help or advice, don’t hesitate to ask your child’s instructor or the Instrumental Music Coordinator.

This letter is to bring your attention to the apparent source of difficulty that, at present, seems to be impacting on your child’s ability to participate fully in the Instrumental Music Program.

**Student difficulty:**

- Insufficient practice. (The student needs to practice 15 / 30 minutes at least 5 days per week)
- Incorrect practice. (The student needs to focus on one specific aspect of their playing and aim to improve this.)
- Lacks equipment or accessories. (Please purchase _________________________ by next lesson)
- Reading difficulties. (Revising/learning staff notes using flashcards could help. Revise earlier lessons.)
- Rhythmic difficulties. (The student should clap and say the rhythm before playing and always play to a steady beat.)
- Failure to thoroughly learn each step as it occurs. (The student should revise the steps where the problem started.)
- Poor posture. Details ______________________________
- Lack of attention in class.
- Forgets to come to lessons / rehearsals too often
- Arrives late for lessons / rehearsals too often
- Student continually displays inappropriate behaviour in lessons / rehearsals
- Student doesn’t appear to be committed to learning the instrument
- Other comments or concerns _______________________________________________________

**Possible action taken:**

- Continue to help and encourage your child to establish an appropriate practice routine
- Please encourage good home practice habits, including good posture, as well as recording practice time
- Private lessons are recommended to further develop musical potential and/or technique
- Please make an appointment to see your child’s Instrumental Music Teacher or Instrumental Music Coordinator to discuss your child’s progress and participation in the program
- Your child needs to seriously consider his/her involvement in the Eatons Hill State School Instrumental Music Program and to show cause as to why he/she should remain part of the program

Please sign and return the cut off section of this note to indicate that you have read this letter and understand and support appropriate choices in instrumental learning. Instrumental instructors or the Instrumental Music Coordinator are available on the mornings that they work at the school. Please phone the school office to arrange a time if required.

Thank you for your time and anticipated support.

Debbie O’Shea
Classroom Music Specialist &
Instrumental Music Coordinator

Brad Geisel
Deputy Principal

-----------------------------------------------

**Parent/Caregiver’s Response**

Child’s name: ____________________________ Class: __________________________

I have received your letter and have discussed with my child the appropriate choices for instrumental music learning. I support the above chosen action to encourage full participation in the program.

Parent/Caregiver’s Name: ____________________________ Sign: __________________________

Date: __________________________