Instrumental Music Program

One Year Loan Agreement Form

Description of Instrument

Type: __________________________________________________________
Brand: _________________________________________________________
Serial No: ______________________________________________________
Accessories: ____________________________________________________

Student Particulars

Name of Student: ________________________________________________
Year Level: _____________________________________________________ Year of Loan: ________
Address: ______________________________________________________
Telephone No: __________________________________________________
Email: _________________________________________________________

I acknowledge that the above instrument at all times remains the property of Education Queensland and is issued on loan for $70 to the student named above subject to the following conditions:

(a) The instrument should be used only by the student to whom it is lent and by no other person.
(b) Every care and attention should be given to the instrument during the period of the loan.
(c) The instrument is to be returned to the school at the conclusion of the loan in the condition in which it was issued. (This may involve the replacement of broken strings, chipped mouthpieces etc.)
(d) The instrument is returnable upon demand at any time for inspection, repair, adjustment or for any other cause.
(e) Loss or damage of any instrument on loan should be immediately reported to the school.
(f) If, in the opinion of the teacher of the instrument, a student is not carrying out reasonable practice or shows little ability with the instrument, the loan may be terminated.
(g) If a student does not observe school policy on attendance at ensemble rehearsals and performances, the loan may be terminated.
(h) Instruments should be returned by the last Friday in November by all students leaving school at the end of Semester 2. Failure to return the instrument by the due date will incur a penalty of the full cost of replacing the instrument.
(i) Instruments should be included on the home contents insurance policy (Approximate value of your child’s instrument: $________________)

I authorise the student to accept the loan of the instrument described above and I agree to undertake reasonable supervision of its use. I further agree to the conditions of the loan as stated above.

Signature of parent/caregiver: _____________________________ Date: __________________

Parent/caregiver name (please print): ______________________________________________