Instructions for Setting up of iPads – All Year Levels

Familiarising Yourself with the Parts / Controls on the iPad

- Home Screen
- Headphone Jack
- Camera
- On/Off Sleep/Wake
- Volume & Mute Switch
- Dock
- 30-Pin Connector
- Home Button
iPad Tip

Take an iPad Screenshot

You can take a screenshot on your iPad by pressing the Home and the Sleep/Wake button together. The screen will flash and you will hear a click, indicating that a photo has been taken. Your screenshot will be saved automatically into the Photos gallery.

Apple iPad Support


Setting up Your iPad

1. Update software to the latest iOS operating software.
   
   Settings > General > Software Update

2. Disable Passcode Lock.
   
   Settings > Passcode > Turn Passcode off

3. Take a close up picture of your child and set it as the picture on the Lock Screen and Home Screen.
   
   Settings > Wallpaper > Choose Wallpaper > Camera Roll > Set Both

   
   Hold down icons until they shake > drag to the Dock
5. Leave the iOS icons on the first Home Screen.

6. Downloads apps and make school folders (if your year level app list is organised in folders, otherwise download them without organising them into folders). Organise the folders onto the next Home Screen.

   Hold down icons until they shake > drag icon on top of another icon that is in the same folder > rename folder

7. Place all other apps on the final Home Screen in a folder labelled ‘Home’ (these apps will not be accessed at any time at school).

8. Set Side Switch to Mute.

   Settings > General > Mute

9. Turn on Speak capability.

   Settings > General > Accessibility > Speech > Speak Selection on > Voices > English (Australia)

10. Go to the Notification Centre and control which alerts (and accompanying sounds) that you wish to receive.

   Settings > Notifications Centre > Include ...

An Education Queensland e-mail account will be set up early in the school year.

If you have any questions please see your child’s teacher at the beginning of the year.