



*Eatons Hill State School  
Instrumental Music Program*

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*2024 HANDBOOK*

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# Welcome

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*Welcome to the Eatons Hill Instrumental Music Program!*

*Eatons Hill State School offers a number of opportunities for our students to be involved in music. Our program offers weekly half hour tuition in strings, brass, woodwind and percussion instruments. It is an expectation of the school that students who participate in the program will join one of our ensembles or bands.*

*The information in this handbook is a guide to the Eatons Hill State School Instrumental Program and although all care has been taken to ensure all relevant information is included at the time of print, updates and changes will be given via the school newsletter and communication sent directly to participant's parents and caregivers.*

## Goals & Philosophy

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*Education Queensland "Purpose of the Instrumental Music Program" in Queensland Schools: The overarching purpose of the Instrumental Music Program is to provide children with the opportunity to experience the expressive qualities of music through learning to play a band/orchestral instrument and to participate in performance ensembles such as concert bands and orchestras.*

*The program is based on a broad set of objectives that spring from two fundamental goals: the mastery of technical skills and the development of musical sensitivity. Though it is not possible to teach students how to feel about a piece of music, it is possible to improve the quality of perception by fostering the acquisition of musical skills; and with heightened perception comes aesthetic sensibility.*

*The instrumental program requires a balanced and comprehensive approach to the development of musical perception, aesthetic sensitivity and technical mastery. Creative activities are an important component of instrumental music education. In addition, continuity between the class music program and the Instrumental Music Program is needed to ensure compatible and complementary learning experiences.*

*The program provides opportunities for greater participation in music education for the whole school community as well as enrichment experiences for gifted and talented students. Opportunities are also available for fostering interaction between Year levels through participation in school-based ensembles, and also for cross-linking to other areas of the school curriculum.*

*With increased technical mastery, musical perception and aesthetic sensitivity, students are more likely to seek musical experiences after leaving school. They will thus be provided with a wider range of options in vocational choices, leisure pursuits and lifestyle decisions.*

*For more information visit:*

<https://education.qld.gov.au/curriculum/stages-of-schooling/instrumental-music-program/instrumental-music-program-policy>



## Instrumental Music at Eatons Hill SS

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*Studies indicate that students learning a musical instrument achieve higher results in academic areas and are better able to cope with the pressures of everyday life.*

*The Eatons Hill State School Instrumental Program offers our students many wonderful and exciting opportunities to develop socially, academically and as young musicians.*

*In addition to musical learning, our program develops many qualities in your child, such as self-discipline, problem solving and communication skills, persistence and resilience. These qualities will assist the students not only in their everyday school lives but also beyond the school gate and into the future.*

*The program and its teachers strive to:*

- *Nurture and develop an understanding and love of music.*
- *Develop a lifelong appreciation of music through participation and collaboration.*
- *Develop socially and build relationships with others, both younger and older, through participation in lessons and ensembles.*
- *Provide ensemble experience for students, to develop and enhance group performance skills through school and community performances.*



# Music Staff & Contact Information

Eatons Hill's Instrumental staff are experienced musicians and teachers who aim to providing a positive and enjoyable experience for each and every student in their care. Outside school hours, a number of our teachers continue to enjoy careers as professional musicians.



Teacher	Role in 2024	Email
<b>Ms Lisa Van Nierkerk</b>	Strings Teacher	<a href="mailto:exvan8@eq.edu.au">exvan8@eq.edu.au</a>
<b>Mr Tim Lefever</b>	Woodwind, Brass & Percussion <ul style="list-style-type: none"> <li>- Project Officer for Northern Metropolitan Region</li> <li>- Senior Concert Band</li> <li>- Junior Concert Band</li> </ul>	<a href="mailto:tlefe1@eq.edu.au">tlefe1@eq.edu.au</a>
<b>Ms Penny Connolly-Coates</b>	Classroom Music Teacher Choral Co-ordinator	
<b>Ms Julie West</b>	Classroom Music Teacher Choral Conductor	<a href="mailto:jwest269@eq.edu.au">jwest269@eq.edu.au</a>
<b>Mr Ed Gordon</b>	Deputy Principal	<a href="mailto:egord31@eq.edu.au">egord31@eq.edu.au</a>

# Cultural Captains

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## ***Student Selection***

Each year two students are chosen to occupy the position of Cultural Captain through our Senior Leaders Program, with one student representing Music and another Dance. For the student representing music the choice is based on the following criteria:

- Students must be involved in the instrumental music program.
- Students need to demonstrate enthusiasm in the music program primarily, but also in all other areas of school.
- Students need to have public speaking abilities.
- Students need to show ability to connect with and relate to students and staff.
- Students need to be reliable, responsible and self-motivated.
- Students must have shown a commitment to practising and maintaining skill on their instrument.
- Students must have a secure record of attendance to lessons, rehearsals and Performances.

### Responsibilities include:

- Meeting with the music teacher once a week during a lunch break
- Giving regular messages on Gathering regarding Instrumental Music notices
- Collecting and delivering notices to classrooms
- Being at morning rehearsals early to help set up e.g. Senior Concert Band, Junior Concert Band and String Ensemble
- Maintaining the instrument storeroom
- Public speaking opportunities – these will arise throughout the year. Students may be required to introduce, give a vote of thanks or offer other small speeches.



# Instrumental Music Selection Process

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Selection for the instrumental music program occurs in Year 2 for strings and in Year 3 for a band instrument (woodwind, brass, or percussion). Once selected, children are expected to commit to the program until the end of Year 6. To be fair to the many children who wish to be part of the program, we rarely allow students two attempts on different instruments.

Acceptance of a place in the program needs to be considered carefully by the child and their parents/carer. Parents/Carers should discuss any concerns with the Instrumental Music team.

## Instrumental Music expectations

**Please consider these expectations when deciding if the Instrumental Music Program is a good fit for your child:**

- a school instrument is only available for loan for this first year
- after this first year it is expected that you will purchase your child's own instrument (with the exception of the larger, expensive instruments)
- yearly \$90 hire levy to cover the care and maintenance of a school instrument
- yearly music charge, \$65 strings and \$65 band, which includes the cost of sheet music, musical excursions, awards and resources to support the teaching of a quality music program
- independent practice at home is required
- ensemble based program and attendance at all rehearsals and performances is compulsory (beginners will join an ensemble after 2 or 3 terms of tuition)
- the ensemble, or band rehearsals, are before school starting at 7:30am or 7:45am sharp
- musical learning is centred around one instrument only, chosen to best match your child
- a commitment to the musical learning and participation until the end of year 6.

We offer the program to students who:

- ♪ demonstrate an aptitude to music
- ♪ wish to continue in the program through to high school
- ♪ are committed to putting in the extra practice and effort required to succeed in the program
- ♪ are prepared to participation in all aspects of the program, including before school rehearsals.

Due to staffing and equipment limitations, a process of selection is required to identify students for inclusion in the program. Unfortunately, not all students will be offered a place.



# Selection Process

1. **Understanding of the Instrumental Music Program**: discussions with students and families regarding the instrumental program. What are the expectations? What are the characteristics of and information on instruments? Which instruments are available? A list of interested students is created through this student Expression of Interest Form.
2. **Standardised Test**: All students from years 2 and 3 will undertake a standardised test in classroom music. This acts as an aid for classroom and instrumental music teachers in evaluating aptitudes of each student and identifying students who could benefit from group instrumental instruction.
3. **Classroom teacher feedback**: Teachers provide information on students learning behaviours, fine motor skills and the demonstrated ability of the student to be responsible, respectful and safe.
4. **Auditions and Selection**: Students are selected for auditions with the instrumental music instructors from a short list formed from the standardised music test, classroom music results, classroom teacher feedback and Expression of Interest Form. If students are successful in their audition and selected for inclusion in the instrumental program, parents will be notified and invited to the Instrumental Parent Information Evening.
5. **Parent Information Evening**: This evening will be held in Term 4. Parents will receive specific information regarding their child's instrumental music education, the Instrumental Handbook, forms for inclusion in the program and hiring an instrument (if necessary).



# Instrumental Music Expenses

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All students participating in the Instrumental programs are required to contribute:

- yearly \$90 hire fee** to cover the care and maintenance of a school instrument
- yearly instrumental music student resource scheme fee, \$65 for strings and \$65 for band (woodwind, brass, or percussion)**, which includes the cost of sheet music, music folders, awards and resources to support the teaching of a quality music program.

Please note that these fees are non-refundable.

## Additional Costs for each Student

- tuition books (approx. \$20 - \$40)
- accessories (e.g. reeds, strings, cleaning cloths)
- music stand – essential for home practice and music camps
- music camps

## Instrumental Music Student Resource Scheme

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**\$65 for strings and \$65 for band (woodwind, brass, or percussion) per year (to be paid by all students participating)**

- Please complete the attached SRS form and return to the school office.
- Invoices will be emailed this term (term 4)
- Lessons will begin next year, once payment has been received.

## School Instrument Hire

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**\$90 per year (to be paid by all students hiring instruments)**

Students wishing to hire an instrument will:

- need to complete and return an **External Request for Equipment EDQUIP, or EQ11**, loan form
- parents will be invoiced for the hire fee in term 4 of this year
- an instrument will be issued to your child, early next year, upon payment of this fee.

# School Instrument Expectations

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Students are expected to:

- bring their instrument to school on lesson and ensemble rehearsal days only
- not store instruments overnight at school, as the school cannot guarantee secure overnight storage

Families are expected to:

- support your child to bring their instrument to and from school and performances as needed
- support your child to store the instrument in a safe and secure location
- support your child to keep the instrument out of weather and cover the case of the instrument with a strong plastic bag for extra protection in rainy weather
- clearly name your child's instrumental music case, instrument and other items
- **have the school's hire instrument included on the family Home Contents Insurance Policy - some music stores are also able to offer insurance schemes – in case of accidental damage, loss or theft.**

Our team will check the school-owned instruments at the end of the year and either send them for repair, store them or allow them to be loaned for the holiday period.

<b><u>Instruments for Loan</u></b>	<b><u>Period of Loan</u></b>
Violin, Viola, Flute, Clarinet, Alto Saxophone, Trumpet, Trombone, Bass Guitar	One calendar year
Cello	1-2 year hire dependent on availability
Double Bass, Tenor Saxophone, Bass Clarinet, Euphonium, French Horn, Tuba	As long as the student remains in the program
Percussion students use the school's equipment for lessons but need to purchase some equipment for home practice.	

## Students in Financial Need

Families who are unable to afford the hire fee and/or Instrumental Music Fee due to genuine financial hardship are encouraged to contact Mr. Ed Gordon, Deputy Principal, to make a confidential application for special consideration. All applications are strictly confidential and will be considered separately based on individual need.

# Maintenance of Instruments

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Students should ensure that they care for the instrument they hire. A regular care and maintenance program should be undertaken. If a student has not been shown how to service their instrument, they should ask their teacher's advice. Damage resulting from carelessness and lack of maintenance is the student's responsibility.

Repairs on departmental instruments through normal wear and tear can be facilitated through the school. **Please do not attempt to repair a school instrument yourself.** A qualified instrument technician must complete repairs to instruments. Then Instrumental Teacher will inspect any wear or damage and advise an appropriate course of action.

**Replacement of consumable components of the instrument, such as strings, reeds etc, are the responsibility of parents.**

The school instruments are provided to students in 'good working order' and at the end of the year the instruments must be returned in the same condition. School instruments that are not being satisfactorily maintained or safely stored will be reallocated to other instrumental music students.

# Tuition, Band/Ensemble Attendance

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Students will receive one half-hour lesson per week in a small group. This lesson will take place during school time and is free of charge.

Lesson times are announced at the start of each semester. These may be at a specific time each week or on a rotational timetable, (a copy is on display in the window of the music room, the document is also emailed to classroom teachers to be displayed in rooms and home to parents).

Students are expected to be punctual at all times to both lessons and ensemble rehearsals. As a courtesy, parents and students are required to inform their Instrumental Teacher and or their Band/Ensemble Teacher when they know in advance if they are unable to attend lessons.

Each student will be asked to complete a Home Practice Record to be presented to the instructor at each lesson. Students need to bring a pencil, eraser, instrument and tutor book to each lesson.

# Band/Ensemble Rehearsals

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1. Involvement in the appropriate band/ensemble is compulsory.
2. Rehearsals are generally held once per week. As rehearsals start before school time, children are asked to wait quietly outside the music room, or hall, until the scheduled time for the rehearsal to begin.
3. Children are asked to inform their conductor when they know in advance if they are unable to attend rehearsals.
4. Parents are asked to email either the Instrumental Teacher or the Deputy Principal if they are absent on the day of rehearsal. This will allow accurate record keeping.
5. Consistent attendance is needed for the overall band performance.
6. Inconsistent attendance impacts the entire band, or ensemble, so records are kept and inconsistency attendance will be followed up.

# Working together to support learning and engagement

## Students are required to:

- be punctual and attend a weekly group lesson and participate in their Ensemble or Band (once the correct level is achieved)
- wear the correct music uniform for all performances
- practice for the required amount of time as set by the instrumental music teacher/s
- attend all rehearsals, lessons and performances/concerts.
- catch up on class work missed while attending their Instrumental Music lesson
- inform their classroom teacher of upcoming lessons, excursions or performances that may impact on their lessons, in a timely manner.

## Students learn best when they are supported by the parents. Here are some tips to help you support your child's musical learning:

- take an interest in what your child is learning and encourage your child to play for others
- ask your child questions about what they are learning
- arrange a regular time for your child to practice
- arrange a quiet place for regular practice and the storage of musical equipment
- let your child practice without interruption and reward your child for their efforts
- provide a suitable instrument (where necessary) and keep it in good working order
- provide students with the necessary equipment and resources
- promote the care of your child's instrument, including the regular service of the instrument
- support your child to be on time for lessons, rehearsals and performances
- use the Zones Of Regulation to encourage persistence and resilience in your child with their learning.

**How can you help yourself?**

The BLUE zone	The GREEN zone	The YELLOW zone	The RED zone
How might you feel?	How might you feel?	How might you feel?	How might you feel?
sad tired bored moving slowly	happy okay focussed ready to learn	nervous confused silly not ready to learn	angry frustrated scared out of control
What might help you?	What might help you?	What might help you?	What might help you?
Talk to someone Stretch Take a brain break Stand Take a walk Close my eyes	The goal of this exercise is to get to the GREEN zone. What can you do to be happy, calm and ready to learn?	Talk to someone Count to 20 Take deep breaths Squeeze something Draw a picture Take a brain break	Stop what I'm doing Make sensible choices Take deep breaths Ask for a break Find a safe space Ask for help

**Please contact the Instrumental Music team if you have any concerns about your child's learning or engagement so we can continue to support your child.**

## **Sheet Music & Folders**

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All music issued by Eatons Hill State School, including photocopied items, remains the property of the school and is on loan to the student.

During Term 1, each student will be given a music folder to keep their Ensemble/Band music and tutor book tidy and in good order. If this folder is lost or damaged, the parent of the student will be expected to replace this at their own expense.

## **Public Performances**

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There is a wide variety of performance opportunities for our Band and Ensembles each year, including:

- performance evenings;
- invitational events (e.g. Queensland Parliament);
- Community concerts e.g. Uniting Church Fete
- school events (ANZAC Day, Remembrance Day, P&C Carnival)
- school gatherings;
- Cluster of Schools camps;

A calendar of events will be provided for Parents/Carers and students in early Term 1. Updates and further communication will be distributed during the year via email, notes and forms and through the Eatons Hill State School newsletter.

## **Performance Uniforms**

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Students will be required to wear for Formal School Uniform for all Instrumental Music Performances. This includes black shoes and white socks. Long hair should be tied back away from the face.



## Music Camps

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Instrumental Music Day Camps are organised to provide musically enriching experiences for students. Eatons Hill State School combines with Albany Creek State School and Albany Hills State School for these camps. There are some costs involved in these camps to cover expenses for visiting tutors, music and other items. It is expected that all Instrumental Music students will participate in these day camps.

Day camps include:

- Beginners Camp – usually held in the second week of the school year
- Intermediate days – usually held in term 2
- Advanced Music Camp – usually held in September or October

Student selection for these camps is based on their Instrumental Music Curriculum standard. Please note that these camps are not overnight camps.

## Instrumental Music Continuing Students

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At the end of the year we ask that families return their hire instrument and purchase or hire (from a music shop) an instrument to continue their child's instrumental music learning. This allows for the school's loan instruments to be offered to new students as they start their musical learning, just as it was offered to your child.

Some of our larger instruments may be offered for loan for more than a year:

<b><u>Instruments for Loan</u></b>	<b><u>Period of Loan</u></b>
Cello	1-2 year hire dependent on availability
Double Bass, Tenor Saxophone, Bass Clarinet, Euphonium, French Horn, Tuba	As long as the student remains in the program
Percussion students use the school's equipment for lessons but need to purchase some equipment for home practice.	

To maximise success for your child’s musical learning and performance, it is strongly recommended to purchase or rent instruments through music stores such as Play Today, Musicorp etc. Instruments purchased from grocery stores do not meet the standard of instrument required for Instrumental Music instruction and will not be able to be used.

**Purchasing New Instruments - EQ Preferred Suppliers:**

**Strings:** - Simply for Strings – Red Hill

**Brass Specialists:** - Woods Wind n Brass – North Lakes      Brass Specialist Store – Graceville

**Percussion:** - Just Percussion – Newstead      Optimum Percussion – Online  
**Preferred Brands**

**Brass:** - Yamaha, Bach and Jupiter

**Woodwind:** - Yamaha and Buffet

## Termination of Tuition

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If you have concerns about your child’s musical learning or engagement, please contact the Instrumental Team to discuss your concerns so we can work together to best support your child.

If a student wishes to discontinue their participation in the program, they must firstly discuss the reasons why with their parent, the Instrumental Music teacher and advise the school coordinator in writing.

“Music learning increases our executive functions, especially the ability to pay attention and not get distracted, and these are the brain functions that have been found to increase intelligence and academic achievement.”

Degé, F. et al (2011). 'Music lessons and intelligence: A relation mediated by executive functions.'



# Appendix – Instrument Requirements

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## Stringed Instruments

Violin, Viola, Cello, Double Bass

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### VIOLIN

- Tutor Book – “Encore on Strings Book 1” by Keith Sharp (Beginners)
- Tutor Book - “Encore on Strings Book 2” by Keith Sharp (Continuing students)
- Rosin
- Microfibre Cleaning cloth
- Everest shoulder rest (Continuing)
- Music stand (for home practice and camps)

### VIOLA

- Tutor Book – “Encore on Strings Book 1” by Keith Sharp (Beginners)
- Tutor Book - “Encore on Strings Book 2” by Keith Sharp (Continuing students)
- Rosin
- Microfibre Cleaning cloth
- Everest shoulder rest (Continuing)
- Music stand (for home practice and camps)

### CELLO

- Tutor Book – “Encore on Strings Book 1” by Keith Sharp (Beginners)
- Tutor Book - “Encore on Strings Book 2” by Keith Sharp (Continuing students)
- Rosin – specifically for cello
- Microfibre Cleaning Cloth
- Cello Stopper (called a Rockstop)
- Music stand (for home practice and camps)

### DOUBLE BASS

- Tutor Book – “Encore on Strings Book 1” by Keith Sharp (Beginners)
- Tutor Book - “Encore on Strings Book 2” by Keith Sharp (Continuing students)
- Rosin – specifically for Double Bass
- Microfibre Cleaning C
- Music stand (for home practice and camps)

- As string students’ progress through their tuition, they may advance to ‘Tricks to Tunes Book 3’ (possibly in their 3<sup>rd</sup> or 4<sup>th</sup> year of learning). Parents will be notified if this applies and are requested to purchase the additional book.



# Instrumental Music Program

## Instrument Requirements for Beginners



### Woodwind Instruments

Flute  
Clarinet  
Bass Clarinet  
Saxophone

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#### FLUTE

- Tutor Book – “Standard of Excellence Book 1” (for Flute)
- Flannelette Cleaning Cloth
- Music stand (for home practice and camps)

#### CLARINET

- Tutor Book – “Standard of Excellence Book 1” (for Clarinet)
- Cleaning Swab
- Cork grease (preferably in “chapstick” form)
- 4 x size 1½ reeds for Bb Clarinet plus reed guards (to hold 4 reeds)
- Music stand (for home practice and camps)

#### BASS CLARINET

- Tutor Book – “Standard of Excellence Book 1” (for Bass Clarinet)
- Cleaning Swab
- Cork grease (preferably in “chapstick” form)
- 4 x size 2 reeds for Bass Clarinet plus reed guards (to hold 4 reeds)
- Music stand (for home practice and camps)

#### SAXOPHONE – ALTO & TENOR

- Tutor Book – “Standard of Excellence Book 1” (for Alto/Tenor Saxophone)
- Cleaning Swab (to clean neck piece)
- Cork grease (preferably in “chapstick” form)
- 4 x size 2 reeds for Alto/Tenor Saxophone plus reed guards (to hold 4 reeds)
- Padded saxophone neck strap or harness (optional)
- Music stand (for home practice and camps)

As students’ progress through their tuition, they may advance to more complex books (possibly in their 3<sup>rd</sup> or 4<sup>th</sup> year of learning). Parents will be notified if this applies and are requested to purchase the additional book.





# Instrumental Music Program

## Instrument Requirements for Beginners



### Brass Instruments

Trumpet  
Trombone  
French Horn  
Euphonium  
Tuba

#### TRUMPET

- Tutor Book – “Standard of Excellence Book 1” (for Trumpet)
- Two soft cotton cloths
- Cleaning Kit for Trumpet
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)

#### TROMBONE

- Tutor Book – “Standard of Excellence Book 1” (for Trombone)
- Two soft cotton cloths
- Cleaning Kit for Trombone
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)

#### FRENCH HORN

- Tutor Book – “Standard of Excellence Book 1” (for French Horn)
- Two soft cotton cloths
- Cleaning Kit for French Horn
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)

#### EUPHONIUM / TUBA

- Tutor Book – “Standard of Excellence Book 1” (for Euphonium/Tuba)
- Two soft cotton cloths
- Cleaning Kit for Euphonium / Tuba
- Mouthpiece brush
- Flexible cleaner
- Music stand (for home practice and music camp)





# *Instrumental Music Program*

## Instrument Requirements for Beginners **Percussion**

- Tutor Book – “Standard of Excellence Book 1” (for Drums & Mallet Percussion)
  - Drumsticks – size 5A (Vic Frith, Linko or Pro Mark)
  - One pair Dovey hard plastic mallets
  - Billy Hyde Natural Rebound Pad and Stand (for home use)
  - Stick bag
  - Glockenspiel with Carry Bag (32 bars)
  - Music stand (for home practice and camps)
- *Parents will be required to purchase books that are at a more advanced level when it becomes necessary.*



# Instrumental Music Program

## Appendix – Insurance of school-owned instruments

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Your child has been provided with a school-owned instrument and you are responsible for insuring this instrument for the year.

Education Department Insurance only covers, fire, theft and other such disasters. Families can list the instrument under their household contents policy for the value or take out specific musical instrument insurance.

Please see your Instrumental Music Teacher if you need further information.

Please Note:

The school will **only** pay for an annual service of the instrument.

**Small repairs needed due to accidental damage will be the parent's responsibility while the instrument is in your care.**

Value of instruments:

Violin	\$ 400	Flute:	\$1000	Trumpet:	\$ 800
Viola	\$ 600	Clarinet:	\$ 900	Trombone:	\$ 900
Cello:	\$ 1400	Bass Clarinet:	\$ 3000	Euphonium:	\$ 3000
Double Bass:	\$ 2700	Saxophone:	\$ 2000	Tuba:	\$ 4000
				French Horn:	\$ 4000
Bass Guitar:	\$ 600 + Amp \$ 200				



Music learning and learning to read are complementary activities for the growing brain

Tierney, A., & Kraus, N. (2013). 'Music training for the development of reading skills.'



# Appendix – Instrument Requirements

## Contract of Commitment: Parent Copy

This contract needs to be read and signed by the student and his/her parent/caregiver before acceptance into the program is finalised.

Name of student: \_\_\_\_\_ Yr Level (when lessons start) \_\_\_\_\_

### Expectations of students:

1. I will care for and maintain my instrument
2. I will attend **all** lessons.
3. I will practice at least 15 mins (beginners) and 30 mins (2<sup>nd</sup> year and above) per day, 5 days a week
4. I will bring **all** my equipment (tutor book, music folder and instrument etc.), and arrive **on time**, to **all lessons and rehearsals**
5. I will become a member of the Concert Band or String Ensemble when I have reached the required standard
6. I will attend **all** Concert Band/String Ensemble rehearsals, performances, concerts & camps

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Parent Responsibilities:

1. I will show an interest in, support & encourage my child's instrumental progress
2. I will provide a suitable time and place for my child to practice
3. I will supervise and encourage regular, good practice habits and sign my child's practice record chart each week
4. I will pay **all** music fees associated with participation in the program on time
5. I will supply instrument accessories such as a music stand for practice, tutor book, reeds, strings, shoulder rests, etc. by the first week of school for my child to commence lessons, and replace these as needed.
6. I will keep the instrument in good repair and provide my child with a safe place to keep it
7. I will return any instrument in need of repair to the school
8. I will immediately report to the school any loss or damage of the instrument on loan
9. I agree to accept financial responsibility for loss of or damage to the instrument while on loan from the school
10. I agree to buy my child his/her own instrument to enter the program, if no instrument is available, or after the initial loan period of one year (except for large, expensive instruments)
11. I will ensure that my child attends **all** lessons, rehearsals, performances, concerts and camps.
12. I agree to provide my child with the correct performance uniform for Concert Band and String Ensemble.

I understand that if my child withdraws from the program, NO fees will be refunded. If difficulties arise, I will discuss these with the Instrumental Teacher.

I have read the above expectations of this Contract of Commitment and agree to abide by them.

Parent/Caregiver's Name: \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

## Instrument Hire: Parent Copy

I acknowledge that the above instrument at all times remains the property of Education Queensland and is issued on loan for \$90 to the student named on the previous page subject to the following conditions:

- (a) The instrument should be used only by the student to whom it is lent and by no other person.
- (b) Every care and attention should be given to the instrument during the period of the loan.
- (c) The instrument is to be returned to the school at the conclusion of the loan in the condition in which it was issued. (This may involve the replacement of broken strings, chipped mouthpieces etc.)
- (d) The instrument is returnable upon demand at any time for inspection, repair, adjustment or for any other cause.
- (e) Loss or damage of any instrument on loan should be immediately reported to the school.
- (f) If, in the opinion of the teacher of the instrument, a student is not carrying out reasonable practice or shows little ability with the instrument, the loan may be terminated.
- (g) If a student does not observe school policy on attendance at ensemble rehearsals and performances, the loan may be terminated.
- (h) Instruments should be returned by the last Friday in November by all students leaving school at the end of Semester 2. Failure to return the instrument by the due date will incur a penalty of the full cost of replacing the instrument.
- (i) Instruments should be included on the home contents insurance policy. Please see Insurance of school-owned instruments on page 22 of this handbook for approx. values.

I authorise the student to accept the loan of the instrument described above and I agree to undertake reasonable supervision of its use. I further agree to the conditions of the loan as stated above.

Signature of Parent/Caregiver: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/caregiver name (please print): \_\_\_\_\_

An external request for equipment EQ11 form will be sent home when your child receives their instrument in 2024. This form must be completed and returned to the school office prior to the commencement of Beginner days. Invoices for Instrument Hire will be emailed in the first week of school 2024.